



## Scholarship Application

### **Scholarship Application and Tuition Reduction Information:**

We understand that the expense of preschool may be a strain on a family's budget; therefore we are committed to helping eligible families reduce the cost through scholarships. Faith Lutheran Preschool can provide scholarships for tuition only, based on income eligibility where parents will be expected to pay a portion of their child's tuition. These funds have been provided by our congregation and the community who care about children and believe that Faith Lutheran Preschool provides a strong Christian preschool experience.

### **Scholarship Application Process:**

1. Scholarship applications are processed confidentially by the Director and the Faith Lutheran Board of Christian Education in the order in which they are received, with priority given to active members of Faith Lutheran Church and returning families.
2. **A copy of your most recent Income Tax forms** must be submitted with the application to confirm eligibility. Documentation may be required for any other household income (alimony, welfare, child support, Medicaid, pensions, retirement, social security, unemployment, etc.)
3. New applicants must complete the attached form and drop it off at the church office or mail to:  
**Faith Lutheran Preschool**  
**P.O. Box 1164**  
**Columbus, IN 47202-1164**
4. The Faith Lutheran Board of Christian Education and the Director will review applications, and will notify all applicants of their decisions.
5. Applicants who are approved for scholarships will receive a scholarship agreement outlining expectations for tuition payment, at which time they may accept or reject the scholarship. The agreement must be signed and returned to Faith Lutheran Church before your child begins attending the Preschool.

Incomplete scholarship applications will not be considered. However, families currently enrolled at Faith Lutheran Preschool who experience job loss or other financial difficulties during the school year may request financial assistance at any time. The Board of Education and the Director, on an individual basis, will consider those requests.

Unfortunately, the number of tuition assistance scholarships we can offer is limited and is offered to qualified families on a first come, first-served basis, and while all requests are considered, we cannot guarantee that all applicants will receive assistance. The decisions of the Preschool committee and Director are based on the order in which applications are received and family income eligibility.

"Faith Lutheran Preschool admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, admissions policies, and other school-administered programs."

## Scholarship Application

Name of child \_\_\_\_\_ Birth date: \_\_\_\_\_

Name/Birth date of 2<sup>nd</sup> Child requesting scholarship: \_\_\_\_\_

Home address: \_\_\_\_\_ Phone: \_\_\_\_\_

Person completing this application: \_\_\_\_\_ Relationship: \_\_\_\_\_

Name of Father: \_\_\_\_\_ Does Father live with Child? \_\_\_\_\_

Name of Mother: \_\_\_\_\_ Does Mother live with Child? \_\_\_\_\_

Number of Adults in Household: \_\_\_\_\_ Monthly rent or Mortgage Payment: \_\_\_\_\_

Please list **all** sources of income and provide documentation (continue on back if necessary).

Wage Earner/Employer: \_\_\_\_\_ Net Monthly Income: \_\_\_\_\_

Wage Earner/Employer: \_\_\_\_\_ Net Monthly Income: \_\_\_\_\_

Child Support: \_\_\_\_\_ Welfare: \_\_\_\_\_ Social Security: \_\_\_\_\_ Other (Specify): \_\_\_\_\_

Number of Children in Household: \_\_\_\_\_ Names, Ages: \_\_\_\_\_

Is applicant currently enrolled at Faith Lutheran Preschool? \_\_\_\_\_ Class: \_\_\_\_\_

What class do you wish to enroll? *Please circle one*

2 Half Days    3 Half Days    4 Half Days    5 Half Days    2 Full Days    3 Full Days    4 Full Days    5 Full Days

Amount of fees you are able to pay each month: \_\_\_\_\_

How did you find out about our scholarship program? \_\_\_\_\_

## Scholarship Application

Circumstances to be considered in reviewing this application:

PLEASE NOTE:

COMPLETING THIS APPLICATION DOES NOT GUARANTEE A SCHOLARSHIP.

PLEASE ATTACH A COPY OF YOUR MOST RECENT INCOME TAX FORM. Scholarship requests will not be considered without this document. It will be used solely to determine eligibility, and is required to reduce fraud. This information will be kept secure and shredded after scholarships have been awarded. If you did not file U.S. income tax forms last year, please check with the director to determine what documents you need to submit.

All applications will be reviewed and may be accepted on a full or partial basis. Registration and activity fees are to be paid by the applicant unless specifically waived by the director and the Board of Education.

All scholarship recipients must follow attendance policies. **Scholarships may be revoked after four unexcused absences.**

I hereby certify that all of the information in this application is true and accurate to the best of my knowledge.

Signature of Parent or Legal Guardian: \_\_\_\_\_ Date: \_\_\_\_\_